



Tour Agreement

We are happy to offer your class or group free admission to tour the Museum of Photographic Arts. We ask that in appreciation for free admission to the museum that you follow these museum guidelines. Please go over these guidelines with your class before visiting the museum.

- Students (age 18 and under) must be accompanied by 1 adult per 15 students.
- No food or drinks are allowed in the museum.
- If you have lunches, please inform the front desk staff when you arrive and they will instruct you on where to place them.
- Talking on cell phones is not allowed in the museum.
- Please do not take photographs of any of the art works. Due to copyright restrictions, photography is not allowed in the museum.
- Please do not touch the art works, so that we may preserve them for future viewers.
- Leaning and/or writing on the walls is not allowed. A limited number of clipboards are available at the admissions desk.
- Please be respectful of other visitors in the museum.
- Students must be well supervised at all times.
- Unsupervised or unruly students will be escorted to security and your group will be asked to leave.
- Every effort will be made to have a docent available for your tour if you have requested a docent-led tour. However, we do not guarantee a docent and a docent may not be available for your tour.
- Please call the museum at 619-238-7559x230 if your group will be late. Docents will only wait 10 minutes past the scheduled time unless otherwise notified.
- Please note that not all exhibitions are appropriate for all age levels. We encourage teachers to preview the exhibition before the scheduled tour. Call the tour reservation line at 619-238-7559x301 or email tours@mopa.org to schedule your free exhibition preview. A three day minimum advance notice is required.
- Please communicate with the tour coordinator if your group has any special needs or specific accommodations.

I acknowledge that I have read the Tour Agreement and agree to follow the guidelines listed above.

Signature _____ Date _____

Name _____ Title _____

School _____

Address _____

Telephone number _____ Email Address _____

Please mail or bring this completed document when you check in for your tour.