

MUSEUM OF PHOTOGRAPHIC ARTS

Becky Moores Center for Visual Learning

Tour Agreement

School or Organization: _____

Teacher or Primary Contact: _____

Date of Tour: _____

For MOPA Staff Use:

of teachers:

of adults:

of youth:

Title 1: yes / no

District #:

In order to make your tour as enjoyable as possible, we ask that you review MOPA's guidelines with your full group before visiting the Museum.

Arrival Guidelines:

- The Tour Agreement Form and payment should be brought to the Admission Desk when you arrive at the Museum.
- Parking in Balboa Park can be difficult, please plan accordingly.
- Unless an exception is made in advance, each group is allotted one hour. Failure to arrive on time, will lead to a shortened visit.

Gallery Guidelines:

- Groups must enter the galleries together and a teacher/group organizer must be present.
- For those with participants under the age of 18, one chaperon per every 15 youth is required and groups must remain together. Chaperons are responsible for enforcing guidelines.
- Please be considerate of other groups.
- Food and drinks are not allowed in the Museum. Closed water bottles are the only exception.
- Photography is allowed in select galleries. Always turn your flash off in order to help us preserve the works of art on display. Photography policies are subject to change per exhibition.
- Please do not touch the works of art. This allows us to preserve them for future viewers.
- Leaning and/or writing on the walls is not allowed. Please bring your own pencils and paper, but a few clipboards are available at the Admission Desk for those who need them.
- Using cell phones to interact with social media (where permitted) and interactive elements is encouraged, but please silence your cell phone or take calls outside.

I have read the Tour Agreement and agree to follow the guidelines listed above.

Print Name

Cell Phone Number (for emergencies)

Signature